

Uttar Pradesh State Biodiversity Board, Lucknow

Format for Project Proposal

Part-I Project Summary/General Information

1. Title of the Project
2. Broad Area/ Field Classification
3. Name of Executive Agency and full postal address/ email id/ phone number etc
4. Name of the Division/Discipline
5. Project Duration (*It should be short duration normally for a period of 2 years*).
6. Project Cost
7. Research Problem
8. Name and Designation of Scientific/Technical Staff associated with the project
9. Name and Address of contact person

Part –II .Detailed Project Proposal

1. Background
2. Rationale of the study (including how the problem originated)
Please also specify how the project is different from/or builds on project of similar nature)
3. Objectives (*Objectives should be precise and result oriented which could be achieved within the specified period of time*)
 - (i) Short Term
 - (ii) Long Term
4. Brief review of the status on research/work proposed (Literature review)
5. Project Area/Target Groups
6. Experimental and Training Components
 - (i) Experimental Components
 - (ii) Training Components
7. Technical Programme/Methodology
 - (i) Research Design
 - (ii) Sampling
 - (iii) Research Tools/Instruments

8. Research Plan

(i) **Research Activities (corresponding to each of the research/work objectives)**

(ii) **Yearly Plan of Action (for executing the activities)**

9. Anticipated Outputs/Outcomes of the project

10. Practical Utility of the anticipated output

**11. Study Team (Names and Address of Principal Investigator and Co-PIs).
(Annex CVs of PI and Co-PIs)**

12. Project Costs:

	1st Year	2nd Year	Grant Total
Professional Costs (Personnel/Manpower costs e.g. Research Assistant/ Research Fellows etc.)			
Field costs (Experimental costs/Costs incurred for undertaking field works)			
Capital Costs (For equipments/instruments/tools)			
Administrative and Support Cost(Please give details along with basis of costing)			
Total			

13. Monitoring Mechanism at the Institute/University

14. Deliverables (Submissions mandatory to the Board)

(1) Half Yearly /Annual Report (HFR/AR)

(2) Project Completion Report (PCR)

(3) Utilization Certificate (UC) , Statement of Expenditure (SE), Final statement of Expenditure (FSE)

(4) Recommendations to the UP State Biodiversity Board based on project work done

Declaration and Attestation:

This is to certify that to the best of my knowledge the research work proposed in the project does not duplicate the work already done by any institute or individual. The project has been developed with full consultation among the project leader and the associates. I/We have read the terms and conditions for UP State Biodiversity Board., Project Guidelines. Full account of expenditure will be rendered by the institution yearly. Necessary institutional facilities will be provided if the project is approved for financial assistance.

PRINCIPAL INVESTIGATOR-	Name: Designation: Signature:
Co-Investigator-	Name: Designation: Signature:
Co-Investigator-	Name: Designation: Signature:
Signature and comments of Head of the Department/ Head of the Institute	Name: Designation: Signature:
	Comments , if any:

Dated:

Seal of
Head of the Institute

Part III

BIODATA OF INVESTIGATORS

1. Name:
Designation:

2. Educational Qualifications:

Degree conferred (being with Bachelor's Degree)

Degree	Institutions Conferring	Fields(s)	Year

3. Research/ Training/ Work experience:

Duration	Institution	Nature of Work done

4. **/*Brief Bio-data indicating specialized interest
5. ***List of important publications (full title, Name of general, volumes and page number)
6. List of other research scheme(s) being carried out by the Principal Investigator with financial support from various agencies **/organizations in the last five years (including U.P. State Biodiversity Board)

Name of funding agency	Title of Scheme/Project	Total amount of fund	Period	
			From	To

*In case of collaborative projects similar bio-data of the co-investigator may be given.

** This information must be given, otherwise the application will be returned. In case on grant has been received, it must be started.

***Bio-data and list of publications be attached with the proposal separately.